

PERMANENT PAY CARDS

AT UC ANR

WHAT IS A PAY CARD AND HOW DO I USE IT?

DO YOU WANT TO RECEIVE YOUR PAY FASTER? Your money is available on your payday, even if you are out of town or otherwise unable to get to your financial institution (paper paychecks sent by mail are issued on pay day, but may take an additional 2-3 days to arrive to your home address).

The card is a Visa prepaid debit card, not a credit card. Each payday your pay will be loaded onto the card.



You enjoy the benefits of having a debit card, with the ability to transact using a PIN or signature.



ATM withdrawals are available from in-network locations.



Tools are available for managing your card, including a website, a phone app, bill payment capability and alerts.



You have the ability to receive cash back with point-of-sale transactions at participating retail locations.



There are no fees for paying bills by phone or online using standard bill pay. *Note: there is a fee for expedited bill payments online.*



SIGN UP FOR THE PAY CARD | HERE'S HOW:

1. Review the following documents to learn more about the card and understand how to avoid fees.

- Fee Schedule: <http://bit.ly/paycardfeeschedule>
- Cardholder Agreement: <http://bit.ly/paycardagreement>
- Privacy Policy: <http://bit.ly/paycardpolicy>



2. Complete and sign the Consent Form at <http://bit.ly/paycardconsent>.

- Section 1: Complete all information.
- Section 2: Check the box indicating agreement to receive all regular wage payments through a pay card.
- Sections 3 & 4: Read Section 3 and give authorization by signing in Section 4.
- Additional form instructions can be found at <http://bit.ly/paycardinstructions>.



3. Visit the UCPATH portal at <https://ucpath.universityofcalifornia.edu> and click "Ask UCPATH Center" then "Submit An Inquiry" to submit the electronically signed form.

- Select Topic: "Payroll"
- Select Category: "Submit a Form Payroll Administration"
- Enter Subject: "Personalized pay card enrollment"
- Upload your signed form and click Submit



4. A pay card enrollment confirmation, along with next steps, will be returned in one business day.



5. Your pay card will arrive to your home address within seven to ten days.



If you have questions, please visit UCPATH at <https://ucpath.universityofcalifornia.edu> and click "Ask UCPATH Center" to submit an inquiry. You can also contact the UCPATH Center to speak with an associate Monday – Friday 8:00 a.m. – 5:00 p.m. at (855) 982-7284.