

MONTEREY COUNTY 4-H COUNCIL MEETING MINUTES

DATE: July 17, 2018

LOCATION: County Ag Office Conference room, 1432 Abbott St, Salinas

CALL TO ORDER: 7:06P by Tim Lewis. Pledge of Allegiance and 4-H Pledge led by Tim Lewis

ROLL CALL

President: Tim Lewis (KCBR)

1st Vice President: Hana Ferguson (Buena Vista)

2nd Vice President: vacant

Treasurer: Gidget Guidotti (Mission)

Secretary: Travis Tanaka (Buena Vista)

Program Staff: Lorin Lurz

Club Representatives and guests

Aromas: Jacque Palmer, Lacey Deveroch

Buena Vista: Travis Tanaka

Chualar: Angie Horwath

Gonzales: Roberto Guillen, Leslie Zepeda, Alex Montes

Greenfield: Lamarla Argueta, Elizabeth Hernandez

Hilltown: Kelli Martignoni, Rhonda Hurtado (Council fundraising)

King City Blue Ribbon: Natalia Bahena

King City Rural: Carla Mulanie-Ackerman, Marti Ackerman

Lockwood: Misty Hancock

Mission: Gidget Guidotti

Natividad: Janet Wohlgemuth

Royal Oaks: JoAnn Etchinson, Sheryl Jones

San Benancio: Diane Vorwerck, Luke Vorwerck, Kat Banks, Rose Evers, Julia bell, Emily Horton

Spring: Courtney Boyles

ADDITIONS AND CORRECTIONS TO THE AGENDA

None

Tim made a request to the group for more Executive participation on council. With the Exec Council one officer short, cannot have a quorum in the event of an absence. Need to fill 2nd VP urgent

TREASURER'S REPORT (Diane Vorwerck)

Report covers June 1-30, 2018. Gidget will give July report.

Opening June 1: \$48,389.02

June Income: \$1,042.28

June Expenses: \$3,076.88

Closing June 30 \$46,354.42

Morgan Stanley (Scholarship): \$55,840.51,

Pacific Valley Bank: \$54,466.90

CD Total: \$110,307.41

Combined Total: \$156,661.83

Comments: Most of expenses were for outreach materials, some for reimbursements. Income were donations toward LWF. Approved Council 2018-2019 budget available. Regarding the Council committees run by clubs, they did well on meeting or keeping expenses within budget; some club absorbed costs on their council committee. Diane requested clubs to submit accurate expense numbers in their written wrap up form. Council needs to know actual cost for each committee. If a club's committee projected expenses is greater than the approved Council budget-contact Lorin and Gidget. Required 4-H online financial Portal is open and closes in September. Diane reminded every club to use bank statements to enter info for Club reporting – not their ledger.

PRESIDENT REPORT (Tim Lewis)

Special Recognitions: Thank you to CCL Jacquie Palmer who missed last month's Club leader recognition. The Council recognized Lorin's birthday. Stephanie and Mike Burgess (Camp Directors), Gidget Guidotti (camp treasurer) were thanked for their tremendous efforts with 4-H Camp McCandless.

Tim had asked Clubs to make investment in outreach materials. He shared the 3 council banners that were made and added a custom county name for use. Clubs were directed to go to ASAP signs in Salinas to order (see order form in outreach packet) their own of these 2 x 4 printed banner(s) (English and Spanish) (\$25) He also shared two all-weather flags that were on clearance at 4H Mall. Clubs are to bring their outreach purchases to September meeting to share.

Tim asked all to note that the Council has modified the meeting agenda by changing the order.

YOUTH COUNCIL REPORT (Luke Vorwerck-San Benancio, Marti Ackerman-King City Rural)

Yearbooks. Clubs asked to send pictures or advertising. Include names. Aug 1st is extended deadline to submit pictures, advertising. Youth Council will design Club pages and will decide cover design. Yearbooks distributed at achievement night. Pre-order payments (\$5 per book) guaranteed a book. Walk-up purchase will be more expensive but dependent upon pre-order and quantity purchased. No guarantee of books for walk-up. Suggestion from program staff: Club buys books based on percentage of membership, Members to reimburse the Club

Applications are still being accepted for Youth Council, first meeting is Aug 11. Applications are required in this 4-H leadership position.

YOUTH REPORTS/ CLUB SHARING

Club Youth representative report-None

Club sharing: The question this month was "how to recognize and thank outgoing officers, volunteers, and or leaders?"

There were a variety of answers from clubs. Such as clubs recognize outgoing seniors, use achievement night recognition, offer officer's end of year party, provide a gavel for outgoing President, gifts for volunteers, members recognize positive impact of leaders, hand written letters from exec board to leaders.

EMERALD STAR PRESENTATION Julia Bell, & Emily Horton of San Benancio 4-H Club

Focused on outreach by making an outreach kit (fliers- what is 4h, how to enroll, other info), table cloth, stickers, binder which includes pictures from county clubs), portable sign). Kit kept at County office- available for checkout. Kit tested at Monterey parents expo; positive impact with public

Question regarding ES qualification application: info and application on County web page, activity or product that is community service to the County program

FUNDRAISING COMMITTEE

Clover Café (Diane Vorwerck): At the Food Booth meeting, the Committee served items from the Clover Café menu such as nachos, tri-tip sandwich, strawberry shortcake. Diane explained the Clover Friends donation, selling re-usable mason mugs (\$10) to be sold on receiving days, at the August council meeting, inside the food booth, inside the King City room (KC room sales are 100% profit), refill cost will be \$2. Cost of mugs were included in FB budget. Coupon Costco package was discussed. Next meeting in August will be related to customer service training. Cash register training required for register volunteer. Please bring adult volunteers and youth.

Giving Tuesday 2018 (Kelly Violini): Giving Tuesday is the day after Thanksgiving, more details to come

Color Me Green Run (Kelly Violini): This is a Hilltown County council committee obligation. Hilltown is looking at new venues (rodeo grounds, Laguna Seca); attempt to find a more central location.

CAMP REPORT (Camp Director Stephanie Burgess):

There were 32 teen counselors, 24 adult volunteers at camp McCandless on June 17-22, 2018. There was good weather/ food. Lots of first time campers- many showed interest in becoming a counselor. She addressed a Code of conduct incident. And gave emphasis on that camp has a great group of experienced adult volunteers and teen counselors. During the week, additional training (sexual harassment & LGBTQ inclusiveness) was provided to the adult volunteers. She shared that this camp's safety ratio exceeds state minimum and provides two registered nurses as volunteer staff. This teen counselor incident will guide training for adults next year. There will be additional training from law enforcement for adults on what to look for regarding drugs or behavior. Counselors will have a code of conduct added to their application process. A reminder was given that expenses are kept low due to no costs incurred for adult staff, safety is top priority.

Question from group: Will this camp code of conduct incident have impact on training at Club or County level? Both Lorin and Stefanie responded with the above information. We all have a code of conduct to abide by.

STAFF REPORTS (Lorin Hofmann-Lurz)

Enrollment: Now open, greatly improved, more emails and staff support, webinars for support. Anyone or VEC can call Lennis for help. All Clubs must have enrollment deadline within their club for returning families. The County enrollment deadline Sept 29. She reminded clubs, families can't enroll unless projects are loaded into the 4honline system.

Club book judging: Clubs should send incoming treasurer, recording sec and or adult volunteers to learn from these club books. Each booked is judged twice. Clubs with the highest scores receive a perpetual

trophy in recognition of their effort. After book judging, the evaluation by county staff begins. Please be patient.

4-H online financial Portal- is now open, info club bank statements are uploaded and stored here for tax purposes by the University of California goes to maintaining state charter

Club Officers-yearly training is required. Officers should be trained prior to first meeting of year. County staff hosted an Officer Advisor Network and Mixer held on July 11th. There was a sharing of ideas, instruction on how to develop the officer calendar, get tools for 4-H officers. Officers need to review bylaws, contracts, rules. It is helpful to have program staff review changes prior to bringing them to the club.

Club Budgets- should be done by second meeting of year, must be signed and approved by club and County Director.

Record Books: Call the office if your club has not held judging yet or needs help.

Emerald Star: Process for Member ready to give back to 4-H, must be at 12, have an adult mentor, there is an interview process

SLC: There are delegates from the Community Club Program and the diversity program attending

Clothing: reminder of the logo policy, County must approve use of logo. "Where feasible" is when the trademark logo becomes so small the numbers cannot be seen. Call the office for clarification.

Club leader info: Check the form being passed around for accuracy

County calendar: Need council committees to set dates for 2018-2019

Club team management training- For clubs who want to have defined roles and volunteer opportunities. If your club is interested, contact Lorin.

King City Rural: Lorin recognized the club for donating to Fire victims of Santa Barbara. A thank you card was sent into the offices. Reminder- clubs can donate to other 4-H programs.

COMMITTEE REPORTS: led by 1st Vice President: every club should have a binder to record info. Council meeting reports must have date, time, location. Comments to Hana after event complete to reduce "critiques" at the council meeting. She will be reaching out to each club who has an upcoming event.

Record Book Contest: (Buena Vista) Date is July 28th. Travis Tanaka reported. Books and submission forms due today. Clubs reminded about sending judges. There will be food. Clubs can send more judges, no experience necessary. Go event for people to come and observe, learn more about Record Books. Judges orientation begins at 9:00.

Mission 4-H (Gidget) is looking for ideas for County Record Book workshops

I & R Club Book Judging (Spring) Courtney Boyles reported. July 23 (Ag office), July 24 (King City) 6:00P, Good for new Treasurers & Recording secretaries. Attendees will get a binder filled with materials to start this year's book. If you have not used the sign-up genius yet, use the clipboard being passed around.

New Member event: (Spring): Kelly Violini proposed date has been moved to October 13th, 8:30-12:00P, County Ag Office Conference Room. New parents, new members encouraged to attend, especially young members. Activities for members, parent orientation. Hands on science activities, outside activities. No theme yet- committee members will choose. Flyer at August meeting

I & R Star Rank Verification (San Benancio): Rose Evers reported it will be July 25, 4-6:00P, County Ag office-small conference room. Their club will provide the adults to review the record books and confirm Star Rank placings.

Alumni (Natividad) Janet Wolgumuth: Their committee's plans to create a booth at Monterey County fair is in process, requests to use outreach box; Main effort is to get message out, no theme yet

Clover Café/ Food Booth set up (Buena Vista) Travis Tanaka: Tentative date August 26 for move in. Want to load groceries and supplies on same date. Request inventory of tangible items, but not consumables like napkins, paper goods. Fundraising Committee requests time to look at supplies together.

Achievement Night (Greenfield): Elizabeth Hernandez reported the date is Sept 8th, 530-630P, at La Gloria school in Gonzales. Food to include nachos, fruit, juices, water. Invitation for clubs to recognize one person (member, volunteer- see flyer). Show your gratitude

Achievement Night Dance (Gonzales): Alex Montes reported the food menu options will include a nacho bar (rice, bean, taquitos), water, soda, juices. The theme is Fiesta. RSVP is needed. All members will be checked in and out to follow safety guidelines. Dress code advised

APPROVAL OF PAST MEETING MINUTES: Last month's financial numbers were not included so Council cannot adopt into record. Tabled until next month.

UNFINISHED BUSINESS: none

NEW BUSINESS: Updating signatures on checking and savings account for new council treasurer to have access to all Council banking.

Motion to add Gidget (Claudia) Guidotti as co-signer: first - Kelli Martignoni- Hilltown, Second: Alex Montes-Gonzales No discussion. Motion passed

2018-2019 Bylaws review: no changes except for Exec Council terms. Please review and adopt next month.

Two positions will be 1 year for this year; next year three positions will be up. Then Council will be back on 3:2 cycle.

ADJOURN at 8:32P

Motion to adjourn: Janet Wohlgenmuth (Natividad), Second: Courtney Boyles (Spring) Motion passed.

Next Council Meeting Tuesday, August 21, 2018 at 7 p.m. at Monterey County Ag conference room, 1432 Abbott St, Salinas