



Record Book Edition



RECORD BOOKS ARE DUE JULY 6, 2020

Record Books are due to your Key Leaders or UCCE Office

All 4-H members must submit a record book or at least an APR (Annual Project Report) at the end of the year in order to receive their year pin and stripe and to sell at next year's Junior Livestock Auction.

WAYS TO SUBMIT BOOKS Drop off hard copies of Record Books to your Key Leader's porch or drop box. The UCCE Office will have a drop box located outside the office so you can turn in your book to us and we will get them to your leader. Precautions are in place to let books sit for CDC recommended amount of time before being touched by others.

A NOTE ON SIGNATURES

Member emails the forms to the leader.

- The leader can sign it electronically OR
- The leader can print it out, sign it with a pen, scan it, and send it back OR
- Regular wet signatures OR
- The leader can send an email back to the member saying they approve the document.

The member then attaches the documentation to the Record Book as verification.

Members will not be penalized for using an alternate method to get leader signature approvals.

Make sure you are using the correct forms.....
Details on the next two pages and links to all the documents you need!

NEW

THIS YEAR!

Expression Pages and Collection of Work are eliminated this year. (You may complete them but they will not be part of the evaluated)

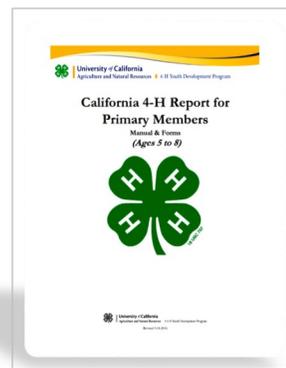
You will complete a PDR, APR, My 4-H Story, + LDR for Intermediate & Seniors, + Resume for Seniors

No change to the requirements to receive a Star Rank

BOOKS & FORMS....You can find all the forms you will need if you are printing them at home on our website at <http://ceglenn.ucanr.edu/Glenn County 4-H Program 286/Forms 839/>.

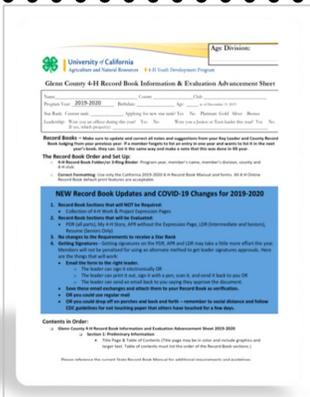
Call the office if you need a record book cover and the forms printed for you at (530)865-1107. We can bring them out to your car or meet you at the door, even if the office is closed to the public at this time.

Primary Forms Needed—Ages 5-8

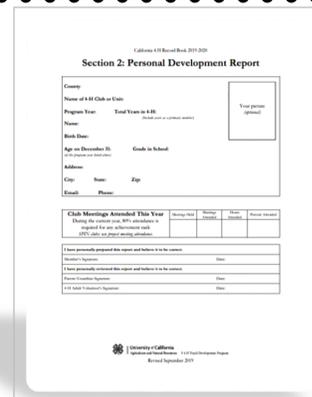


Primary Members have the option to complete a record book if they choose, it is not mandatory. Primary members have a special record book called **“California 4-H Report for Primary Members”** and can be found online at <https://ucanr.edu/sites/glenn/files/290641.pdf> or the word document at <http://ucanr.edu/sites/glenn/files/290642.doc>.

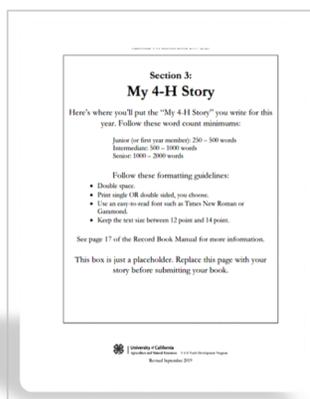
Jr. Member Forms Needed—Ages 9-10



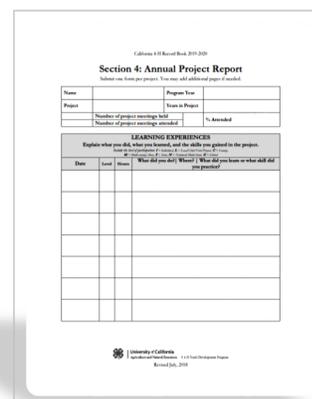
Step One — Junior Members will need to include the **“Glenn County 4-H Record Book Information Sheet 2019-2020”** in the very front of their record books and can be found online at <https://ucanr.edu/sites/glenn/files/327073.pdf>. Make sure you check the back of the form if you would like your record book to be evaluated at the county level if your book receives a Blue or Gold Seal at your club evaluations.



Step Two — Junior Members will need to complete **“Section 2: Personal Development Report (PDR)”** This form can be found online at <https://ucanr.edu/sites/glenn/files/319507.pdf> or the word document at <http://ucanr.edu/sites/glenn/files/319511.docx>. Make sure you also include a title page and a table of contents. For tips on what to include in each section, reference the TIP SHEET in the help guide section.



Step Three — Junior Members will need to complete **“Section 3: My 4-H Story”** This help guide can be found online at <https://ucanr.edu/sites/glenn/files/327560.pdf> or visit the Record Book Manual for more details and member specific requirements for each age division on page 17, at <https://ucanr.edu/sites/glenn/files/319503.pdf>.



Step Four — Junior Members will need to complete **“Section 4: Annual Project Report (APR)”** This form can be found online at <https://ucanr.edu/sites/glenn/files/319508.pdf> or the word document at <http://ucanr.edu/sites/glenn/files/319512.docx>. **The minimum requirement for members to receive their year pin and stripe is to complete an APR Form for your completed project and turn it in to your Key Leader.**

Record Books During Social Isolation—TIPS FROM THE STATE OFFICE

How do I record and earn Star Rank credits in a virtual world? Visit the **“Tips for earning and Recording Star Rank Credits in a Virtual World”** document at <https://ucanr.edu/sites/UC4-H/files/326495.pdf>.

For answers to this question and more, take a look at new resources on the state website at http://4h.ucanr.edu/Resources/Member_Resources/RecordBook/. Resources include: Video and document with tips on meeting 4-H club and project requirements with virtual learning, and how to record them, star rank achievements and options for collecting signatures.

