



Leader's Council Meeting Minutes
Monday, August 29, 2022

- I. President/Executive Director Scott Scheer called the meeting to order at 6:08 pm on Monday, August 29, 2022, at the UCCE Auditorium in Tulare.
- II. The Flag Salute and 4-H Pledge were led by Scott Scheer.
- III. The following people were in attendance: Matt Gemmell and Christina Carrillo of Burton 4-H; Scott Scheer, Jody Scheer and Megan Scheer of Ducor 4-H; JoWayne Lyons, Amanda Cates and Yolanda Borges of Elbow Creek 4-H; Michelle Dempsey and Brittany Dempsey of Liberty 4-H; Natalie Mederos of Oakdale 4-H; Audra Row of Pleasant View 4-H; Amanda Farquharson, Stacey Farquharson, and Judie Church of Prairie Center 4-H; Melissa Davis of Springville 4-H; Deanne Cardoza of St. Aloysius 4-H; Jimmy George of St. Aloysius 4-H Shooting Sports SPIN Club; Cammra Bettencourt of Waukena 4-H; Kristal Alvarez of Wilson-Dinuba 4-H; and Rochelle Mederos, 4-H Staff.
- IV. Secretary/Administrative Director's Report was distributed with the agendas. Michelle Dempsey made a motion to approve the minutes as distributed. Jimmy George seconded the motion. Motion passed.
- V. Treasurer/Finance Director's Report was distributed with the agendas. A motion was made by Natalie Mederos to approve the Treasurer's report as distributed and seconded by Matt Gemmell. Motion passed.
- VI. Staff Report, Rochelle Mederos
 - A. COVID-19 Update and UC ANR 4-H
 1. Check the 4-H State website [UC ANR 4-H COVID-19 Update page](#) prior to each event.
 2. See the [Basic Safety Standards](#), effective March 12, 2022, for more details on these and other changes for food service at local in-person activities.
 3. All 4-H adult volunteers are required to take the [COVID-19 Safety Training](#).
 - B. Shooting Sports Update
 1. AB2571 Firearms Marketing to Minors is causing roadblocks for many youth shooting sports organizations. However, at this time, 4-H has not been affected by the legislation because we correspond directly with adults rather than the youth members themselves.
 - a. [California 4-H Shooting Sports Fact Sheet](#)
 - b. CRPA (California Rifle and Pistol Association) list of Frequently Asked Questions <https://crpa.org/wp-content/uploads/2022/07/AB-2571-FAQ.pdf>
 2. Upcoming California 4-H Shooting Sports Leader Trainings – check under the Workshops & Events section of the [CA Shooting Sports webpage](#). The [CA 4-H Shooting Sports Program Training Request and Registration Form, 7/2019](#) – must be completed and signed by County 4-H Staff and given to the instructor or registrar prior to training course. After completion of the course the participant must complete the [CA 4-H Shooting Sports Program Application for Certification as a Shooting Sports Adult Volunteer, 7/2021](#) – must be turned into the County 4-H Office.
 - a. A statewide 4-H Shooting Sports Instructors Meeting is currently set for October 1, 2022, from 10 am to 3 pm at Safety First Shooting Sports River Oaks Range in Merced County. The in-person meeting is for all shooting sports instructors in all disciplines.

3. 2022 California 4-H State Archery Tournament – Results have been sent out to leaders and 4-H Staff. Rochelle will follow up again regarding the scoring issue with some of our participants.
 4. 38th Annual 4-H California State Shooting Sports Match – Results have been sent out to leaders and 4-H Staff; Awards will be mailed to County Offices soon.
- C. 2022-2023 Record Books – no changes from the 21-22 forms; Links for both paper and digital versions (PDF, Microsoft Word and Excel, and Google Docs) can be found on the CA 4-H website [4-H Record Books](#); be sure to consult the [Record Book Manual](#) for instructions on completing the forms and where events should be counted.
1. Primary/Mini Members – are NOT required to complete report forms to receive their annual stripe and pin; may use the [Primary Member – Personal Development Report-basic](#) document.
 2. Annual Project Report form is required for project completion.
 - a. Project leaders should work with project members on completing the form throughout the year.
 - b. At least one completed APR earns the youth member his/her annual stripe and pin.
 - c. A completed (on track for completion) APR is required for participation in Porterville and/or Tulare County Fair.
 - d. A minimum of 6 project instruction hours must be completed in order for each member to show at a fair. The 6 hours can come from the previous and current program year for Tulare County Fair and must be from the current program year for Porterville Fair. The County 4-H Office can set a countywide enrollment deadline for project participation in fair.
- D. [California 4-H Steps to Success](#) was updated for 2022-2023 to clarify the step for Requirements to Exhibit at Fair; additional requirements are determined by county 4-H personnel must be consistent with the [4-H Thriving Model](#) and approved by the 4-H Statewide Coordinator or Regional Supervisor designee.
- E. [4-H Project Plan Template](#) – was created as an easy, fill-in document for project leaders, which provides families key information necessary for project completion and will create consistency for 4-H YDP quality educational experiences being delivered; it is a best practice that notification of 4-H project completion requirements should be provided to the member and their family upon enrollment; ideally Plans will be shared digitally to inform and help families plan and prepare; a [sample completed 4-H Project Plan](#) is available.
1. For 2022-23 we will use the [Project Plan of Action A](#) that was introduced at the Club Leader Meeting in June. However, next program year, the new 4-H Project Plan Template will be required.
- F. Statewide 4-H STEM Projects offered by the State 4-H STEM Advisory Committee
- a. State 4-H Robotics Project 2022-23 will utilize VEX IQ Kits October 2022 through April 2023. [Applications](#) are due by 9/15/22. The project will consist of teams of at least 2-3 youth and 1 adult and 7, 1 ½ hour monthly meetings. Showcase at State 4-H Field Day May 27, 2023, at UC Davis.
 1. State 4-H Computer Coding Project 2022-23 – Learn to Code will run September 2022 through May 2023. Beginners will learn MIT Scratch with meetings on the 1st Saturdays of the month from 4pm to 5pm. Beginner to Intermediates will learn Python with the meetings on the 3rd Saturdays of the month from 4pm to 5pm.
 2. 2023 Engineers Week activity is Build a Solar Car. [Register](#) by 1/29/23 to receive solar car kit from [KELVIN](#) for \$15. Design, build, and test solar car by 2/25/23. Join to share your solar car at the show-and-tell on Saturday, February 25, 2023, 3-4 pm.
- G. California 4-H has replaced [Serv Safe Training](#) for the Make It Safe Keep It Safe (MISKIS) Food Safety Training from previous years. The Serv Safe Training is valid for 3 years and is a widely recognized certificate that meets California requirements for food handlers; Training cost is \$15 per person, and it is suggested that the clubs/councils pay this fee for their volunteers. If food is being served, at least one volunteer in attendance is required to have the Serv Safe training.

- H. UC ANR positions available ([UC ANR Jobs](#)) is hiring 4-H related positions:
 - 1. Staff Position: [4-H Community Education Supervisor 1, Region 10 \(Fresno, Madera, Kings, Tulare, Kern, and Inyo-Mono counties\) Job ID #28727](#), open until filled.
 - 2. Academic Position: [Community Engagement and Development 4-H Youth Development Advisor \(AP 22-04\)](#) see [job description](#) for Fresno, Kings, and Tulare Counties, stationed in Tulare; Closing date 9/30/22.
 - 3. [Staff Position: 4-H Animal & Equine Science Community Education Specialist 3 – Davis, CA Job ID 38570](#), open until filled.

VII. Unfinished Business

- A. 2022-2023 Leader's Council/Management Board – Scott Scheer, President/Executive Director, Amanda Farquharson, Secretary/Administrative Director, and Cammra Bettencourt, Treasurer/Finance Director will serve the second year of their two-year term, and [Vice President/Assistant Executive Director](#) position is vacant and available for applicants for a two-year term.
 - 1. New option to operate following Operating Procedures with Finance Manager, Youth Advisory Committee, and Program Development Committee.
 - a. Amanda Cates moved to adopt the Operating Procedures model. Yolanda Borges seconded the motion. Motion failed.
 - b. Michelle Dempsey moved to table the decision until the next meeting once the membership is provided with more details regarding all options. Cammra Bettencourt seconded the motion. Motion passed.
- B. 2021-22 Record Book and Club Officer Book Evaluation – Rochelle will distribute books to I & R Committee members to review as we did last year.
- C. 2021-22 [Scholarships](#) and [County Award Nominations](#) – There are only two scholarship applicants and only one or two scholarships with more than one application. I & R Committee will review applications and determine awards. There were no County Award Nominations.

VIII. New Business

- A. Shooting Sports Committee Meeting – Thursday, September 29 @ 6 pm.
 - 1. John Borba is willing to lead an instructor training for rifle and/or shotgun if we have new leaders needing to be trained. Send names of interested persons to the 4-H Office to be put on the list.
- B. [2022-2023 Proposed Budget](#) was presented. JoWayne Lyons moved to approve the proposed budget. Audra Row seconded the motion. Motion passed.
- C. [2022-2023 Beginning of Year Club Checklist](#) due October 17, 2022
- D. In-School and After School Club Updates
 - 1. New In-School 4-H Club Charter for St. Paul's School and revival of existing After School Club
 - 2. Working on After School 4-H Club for Golden Oak School in Visalia.
 - 3. Oak Valley 4-H In-School Club will be participating in the Tulare County Fair.

IX. [Tulare County Fair](#)

- 1. Entries are now closed.
- 2. New weight limits for Livestock, see Handbook for details.
- 3. Auction Schedule changes:
 - a. Saturday, September 17th @ 10 am Dairy Heifer Replacement, Market Steers, Market Heifers, & Beef Replacement Sale – Sponsored by Land O'Lakes (8 am Buyer Registration opens).
 - b. Sunday, September 18th @ 10 am 24th DAA Junior Livestock Auction & Ag Mechanics – Sponsored by Tulare County Farm Bureau (8 am Buyer Registration opens) – Sale order: Market Hogs, Rabbit Meat Pens, Market Lambs, Poultry Meat Pens, and Market Goats.
 - c. [2022 Buyer Brochure & Proxy Bidding Form](#)
- 4. Indoor/Still Exhibit entry delivery Thursday and Friday, September 8 & 9 – contact the 4-H Office if you need help dropping off entries during scheduled times.
- 5. Pastry Delight (Portuguese Bakery in Tulare) will be in the food booth next to the Milking Parlor. They will be open starting at 6 am until the fair officially opens, starting on opening day,

Wednesday. Please support them since they are they specifically for the 4-H, FFA, and Independent barn families.

- X. [Tulare County Foundation for Ag Education & Youth](#) Ag Grant Program for 2022 [application](#) with photo of member with project and budget are due no later than September 30th; funds may be distributed as late as 11/30/22; contact Foundation President Geneva Shannon-Orlopp at 559-901-7840 with questions.
- XI. 2022-2023 County Events
 1. Officer Training is tentatively set for October 1, 2022. Committee needs to meet to plan and organize event.
 2. Record Book Training
 3. Project Leader Training/Collaboration
 4. County Awards/Recognition/Achievement
 5. National 4-H Week is October 2-8, 2022.
 6. Tractor Supply Fall Paper Clover Drive will be October 5-16, 2022.
 7. Livestock Judging – November 5 is cancelled; COS Animal Science Department is not able to host an event this year. Fresno County typically has an event at Fresno State, Rochelle will check to see if we can be included this year. Also, the Animal Science Advisory Committee is planning events throughout the state, therefore a local one may still be an option.
 8. World Ag Expo Kettle Corn Booth will run February 14-16, 2023.
 9. Foods Event/Judging Contest
 10. Presentation Day – needs to happen prior to the regional events that take place in April.
 11. Fashion Revue
 12. Tractor Supply Spring Paper Clover Drive -TBA
- XII. 2022-2023 Statewide Events
 1. The 2023 4-H Youth Summit (ages 11-13) in-person option will be January 20-22, 2023 @ Wonder Valley Resort and virtual option will be January 27-29, 2023.
 2. National 4-H Conference (ages 15-19)
 3. National Youth Summit Series
 - a. Healthy Living Summit
 - b. Agri-Science Summit
 4. Regional Presentation Days – TBA (April 2023)
 5. State Presentation Day(s)/State 4-H Field Day – TBA (May 2023)
 6. Citizenship Washington Focus
 7. California Focus will be held in Spring 2024.
- XIII. Other Items/Announcements
 - A. USDA, Farm Service Agency, [Youth Loans](#) – Chantal L. Haun, Farm Loan Manager, Fresno-Tulare-Kings Counties, (559) 734-8732, chantal.haun@usda.gov
- XIV. Next Meeting is tentatively set for October 17, 2022, if Rochelle can gather and distribute the requested Leader's Council options in time.
- XV. Adjournment: Cammra Bettencourt moved to adjourn the meeting and Jody Scheer seconded the motion. Motion passed. Scott Scheer adjourned the meeting at 8:35 pm.

Tulare County 4-H Leader Council

Treasurer Report

as of

July 31, 2022

Account ID	Account Description	Debit Amt	Credit Amt
CASH IN BANK			
1000	Ldr.Council Checking	51,186.25	
1200	SPONSOR/SAVINGS #2048	24,413.00	
1300	Scholarship/Reserved #1882	35.71	
1301	***Livestock Reserved Funds	13,411.89	
1302	***Horse Reserved Funds	1,183.22	
1303	***4H Memorial Scholarship	7,868.27	
1304	***Carla Sousa Scholarship	2,801.16	
1305	***Tartaglia Scholarship	4,391.30	
	TOTAL CASH	105,290.80	
INCOME-YTD			
4125	Shooting Sports Income	120.00	
	TOTAL INCOME	120.00	
EXPENSES -YTD			
5105	County Awards	283.50	
	TOTAL EXPENSES	283.50	
CHECKS - Jul-22			
307	Leslie Carman		283.50
	YTD TOTAL CHECKS	283.56	*

Tulare County 4-H Leader Council
General Ledger Trial Balance
As of Jul 31, 2022

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Debit Amt	Credit Amt
1000	Ldr.Council Checking	51,186.25	
1200	SPONSOR/SAVINGS #20	24,413.00	
1300	Scholarship/Reserved #188	35.71	
1301	***Livestock Reserved Fun	13,411.89	
1302	***Horse Reserved Funds	1,183.22	
1303	***4H Memorial Scholarship	7,868.27	
1304	***Carla Sousa Scholarship	2,801.15	
1305	***Tartaglia Scholarship	4,391.30	
3899	Beginning Balance Equity		73,895.73
3900	Equity Retained Earnings		31,558.56
4125	Shooting Sports Income		120.00
5105	County Awards Expense	283.50	
	Total:	105,574.29	105,574.29

**Tulare County 4-H Leader's Council
Budget 2022-2023 (Approved 8/29/22)**

Account #	Account Description	Income	Expense
4000/5000	Facility Rental	\$0.00	\$1,000.00
4100/5100	Livestock Department	\$0.00	\$200.00
4102/5102	Indoor Department	\$0.00	\$200.00
4103/5103	Supplies & Outreach	\$0.00	\$500.00
4104/5104	Adult Volunteer Conferences	\$0.00	\$1,000.00
4105/5105	County Awards	\$0.00	\$2,000.00
4106/5106	Leader's Council & Committee Mtgs.	\$0.00	\$1,000.00
4108/5108	Disbanded Clubs	\$0.00	\$0.00
4109/5109	Fashion Revue	\$0.00	\$200.00
4110/5110	Favorite Foods Day	\$125.00	\$430.00
4111/5111	Enrollment Fees	\$0.00	\$0.00
4112/5112	Fundraiser(s)	\$10,000.00	\$6,000.00
4113/5113	Youth Conferences (TSC Paper Clover)	\$4,000.00	\$4,000.00
4116/5116	Presentation Day	\$0.00	\$200.00
4117/5117	Livestock Judging Day	\$150.00	\$350.00
4118/5118	Miscellaneous	\$0.00	\$500.00
4122/5122	Sponsoring Committee	\$5,000.00	\$0.00
4123/5123	Camp	\$0.00	\$0.00
4125/5125	Shooting Sports	\$3,500.00	\$4,000.00
4129/5129	Horse Program	\$50.00	\$250.00
4130/5130	Educational Aides	\$0.00	\$500.00
4134/5134	Ambassador Program	\$0.00	\$0.00
4136/5136	Leader Workshops	\$0.00	\$500.00
4138/5138	Interest	\$5.00	\$0.00
4141/5141	Scholarships	\$2,600.00	\$2,600.00
	Total	\$25,430.00	\$25,430.00