

Volunteer Management Organization

Monterey County, California 4-H

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Agenda

01

**CURRENT
SITUATION**

02

**PATH
FORWARD**

03

**TASKFORCE
ROLE**



Current Situation



History of strong County-wide programming



Executive Committee vacancies in County Council structure



Changes in volunteerism Nationally



Assumption: Monterey County 4-H wants to continue robust County-wide programming led by volunteers and youth teams



Volunteerism Balance



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Purpose



1) The overall purpose of county program volunteer leadership is to provide space for **youth and adult volunteers** to work in **partnership** with the University of California 4-H Youth Development Program (YDP) **to grow and improve 4-H programming** at the county level.



2) Working in partnership with CA 4-H personnel, provide leadership for developing and implementing **4-H program goals** that guide **program and fund management** efforts in the county.



Path Forward



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Program Management Features

Partnership
Oversight

Leadership

Financial
Management

Committees



Partnership Oversight



Follows Operating
Procedures

Optional term limits defined
by Operating Procedures

Appointed to roles by 4-H
personnel



Leadership Committee



Senior Youth, 4-H Adult Volunteer(s), CES, 3-6 members

At least 33% Youth, up to 90% Youth

Appointed to role by 4-H personnel, renewable annually

Follow Operating Procedures (approve and monitor annual program plans & budget, communications)

Term limits (if any) defined by Operating Procedures



Financial Management



Checking account managed by 4-H Adult Volunteer Finance Manager

All UC 4-H financial policies followed

Event budgets developed by committees, rolled into annual budget

Finance report against budget published monthly

New activities and related budget items approved by Leadership/Advisory Committee



Committees



CES may plan some events with volunteer and youth support; all other events planned, organized, implemented by youth and volunteer event/activity committees

Committees determined by Operating Procedures (club rotation, appointment, etc.); Required Expansion & Outreach Standing Committee

4-H Adult Volunteer and Youth Co-Chair per committee appointed by 4-H personnel, renewable annually

Committee membership appointed by Co-Chairs, 50% youth; Co-Chairs convene meetings, create and implement event, keep records, evaluate event & celebrate successes

Annual plan, budget and final report submitted to Leadership/Advisory Committee for approval and monitoring.



Ideas? Questions?



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Task Force Role



Confirm or develop program goals for the year; Draft Operating Procedures



Feedback from 4-H Adult Volunteers and Senior Youth Members



Finalize Operating Procedures, submit to RPC and State for approval



CES maintains Community Meetings every other month for community engagement and development



Simultaneously, and as practicable, county programming should continue maintaining financial policy and practice**



Questions?



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