



### **Leader's Council Minutes**

#### **Monday, May 30, 2023, 6:00 pm, UCCE 4-H Auditorium**

- I. President Scott Scheer called the meeting to order at 6:23 pm.
- II. Flag Salute and 4-H Pledge were led by S. Scheer.
- III. The following people were in attendance: Cammra Bettencourt, Waukena; Amanda Farquharson, Prairie Center; Audra Row, Pleasant View; JoWayne Lyons and Chris Giannini, Elbow Creek; Natalie Mederos, Oakdale; Bridget and Michelle Dempsey, Liberty; Scott and Jody Scheer, Ducor; Haley Leon, Burton; Kelsie Pitigliano, Oak Valley; and Rochelle Mederos, staff.
- IV. The Secretary/Administrative Director's Report by Amanda Farquharson was emailed out and included in the agenda packet. A motion was made by M. Dempsey and seconded by N. Mederos to approve the minutes as presented. Motion passed unanimously.
- V. The Treasurer/Finance Director's Report was presented by Cammra Bettencourt and included in the agenda packet. A motion was made by J. Lyons and seconded by J. Sheer to approve the treasurer's report as presented. Motion passed unanimously.
- VI. The Staff Report was given by Rochelle Mederos and included the following:
  - A. County Program Operating Procedures were presented with the option of adopting or having to make changes to the Leader's Council Constitution and By-Laws according to the updated templates that were provided by the State Office this year. A motion was made by C. Bettencourt and seconded by A. Row to approve the new county operating procedures. Motion passed.
  - B. Enrollment Update – Members (youth and adults) that are still pending in the 4-H Online system need to be cleaned up by June 9<sup>th</sup>. Rochelle gave each club a list that is still pending.
  - C. 2022-2023 Year End Club Reporting Checklist – Some items are due by July 17<sup>th</sup>, such as County Record Books for evaluation and scholarship and award applications, however, most items are due by July 31<sup>st</sup>. Club enrollment fee payments for 2022-2023 will be due by August 31<sup>st</sup>, following Invoices that will be sent out mid-July.
  - D. 2023-2024 Program Year Update – The paper enrollment process will be in place from July 1, 2023 – July 13, 2023, for brand new 4-H members showing projects at 2023 Tulare County Fair with 60-day enrollment requirements (swine, sheep, goats, rabbits, poultry, and other breeding animals). The new Enrollment System, Zsuite should be up and running sometime for families to enroll mid to late August; clubs should plan accordingly. A new club requirement for the 2023-2024 program year will be that the Club approved budgets for the program year will need to be turned into the county office by September 30 of the program year. Plan to start the budget process for the new year as you complete the actuals for the 2022-23 year and present a budget for approval at your first club meeting. Please let the office know if your first meeting will not occur prior to September 30<sup>th</sup>.
- VII. Unfinished Business
  - A. World Ag Expo Kettle Corn/Food Booth, February 14-16, 2023, final Fundraiser Report was included in the agenda packet. The booth profited over \$9,000. One day's profits were given to Fresno County 4-H for their help, and some will also be given to Kings County, if they choose to take it.
  - B. The [Spark Achievement](#) was in place for all new members, junior members, and any other member that has not received a star rank. The new Spark form(s) will take the place of the traditional Personal Development Report form in the [Record Book](#). Consult the State 4-H website for details, manuals, and forms for both programs. Only at least one Annual Project Report (APR) form is required for a member to receive their annual stripe and pin. A complete Record Book will consist of: (1) Cover Page, (2) Table of Contents, (3) Achievement Rank Forms either new Spark Achievement Report or traditional Personal Development Report form, (4) My 4-H Story, (5) Annual Project Report form(s) with Expression Page(s), and (6) 4-H Resume for ALL Senior members only.
  - C. The Saputo Ag Career Ready Grant currently has 8-9 teens committed and we need at least 10, so let Rochelle know if you have a teen willing to join the project for this summer. The goal of the grant is to teach and train the teens about Ag Careers and then have them pass on their knowledge to other teens and adults in the community through an Ag Career Event(s) reaching at least 500 by August 31<sup>st</sup>. They have a total goal to

reach 500 youth and adults at events informing about different ag careers. Ideas were shared about community events to possibly partner with over the summer to deliver the program.

D. [California 4-H State Field Day](#) took place this past weekend and one member was signed up for Presentation Day and one for Fashion Revue, but Rochelle has not received any news regarding results yet.

E. Countywide Events

1. 4-H Project Showcase Event was successful for its first year.

2. Tulare County 4-H Mail-in Match targets are still being received and a date will be set for scoring.

3. Dale Wimp Rifle & Pistol Match scores were just received by the Office today and were handed out to participating clubs. Belt buckles were also given to the clubs to distribute to the winners.

4. Tulare County 4-H Archery Match went well, and scores were received by the Office. Charles Gates was able to get his buckle last week so he could wear it to the Porterville Fair Awards Night.

VIII. New Business

A. [California 4-H State Advisory Committees](#) applications are due May 31<sup>st</sup>, and our volunteers are encouraged to apply.

B. The final Countywide Event of the year is the Tulare County Trap & Skeet Match, which is hosted by Elbow Creek 4-H Club will be held this Saturday, June 3, 2023.

C. [Tulare County 4-H Scholarships](#) applications are due Monday, July 17, 2023

D. [2022-2023 County Record Book Competition](#) – Books are due Monday, July 17, 2023, with the Club Summary Sheet.

E. 4-H State Leadership Conference @ UC Davis. No prices have been announced so far.

1. Senior 4-H Members (ages 14+) Thursday, July 27 – Sunday, July 30, 2023.

2. Intermediate 4-H Members (ages 11-13) Friday, July 28 – Sunday, July 30, 2023.

F. [Tulare County Fair](#): Animals must be tagged, and photos must be taken before doing online entries. The required YQCA training must also be completed before starting entries. Be sure to upload ALL required documents and photos with entries, if there is an issue during the fair and any of the required items are missing or incomplete, the entry will be disqualified.

IX. Other Items/Announcements – The 4-H Office received a call from the guardian of a former Oak Valley 4-H member that is no longer going to school there and needs to join a club. The youth is interested in showing either a lamb or rabbit at the Tulare County Fair and lives in Tulare. Oakdale and Liberty will check with their leader to see if they have room/time to still join the project and Rochelle will also check with St. Aloysius, since they did mention that they live close to St. Aloysius.

X. This was the final Tulare County 4-H Leader's Council meeting due to voting in favor of moving to the new Operating Procedure with the Administrative Oversight Committee consisting of 4-H Staff (CES, Advisor, Region Supervisor, and/or County Director), Adult Volunteer Finance Manager, and two Youth Advisory Committee Members. During the next program year, the 4-H Office will plan Club Leader Meetings to ensure that all Club Leaders are aware of events and requirements. The Office will also plan Project Leader Meetings and trainings so that Adult Volunteers can network and share information. Applications will be made available for the Event Committee Chairs so that planning of events with involvement from both teens and adults can take place for County-wide events.

XI. A motion was made by J. Lyons and seconded by M. Dempsey to adjourn the meeting. Motion passed and the meeting was adjourned by Scott Scheer at 7:58 pm.