



Solano County 2023-2024 4-H Adult Volunteer Initial Appointment Process For 4-H Program Year: July 1, 2023 – June 30, 2024 *Revised April, 4 2024*

Thank you for your interest in becoming a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Volunteers must be at least 18 years old.



- 1. Find a local 4-H Club at <https://solano4h.ucanr.edu/>**
Contact the 4-H Club Leader to obtain more information about 4-H.
- 2. Complete the interest survey at [this link!](#)**
- 3. Submit 4-H adult volunteer application on-line at <https://4h.zsuite.org/>.**
Create a family profile, add a new adult application, enter all required information, and submit. ZSuite adult status will show as pending.
- 4. Complete required “2023-2024 California New Volunteer Training” in eXtension.**
Go to <https://campus.extension.org/enrol/index.php?id=2381> Create a new account, check your email and click on the confirmation link, log into eXtension and click “2023-24 California New Volunteer Training” and enter the code “**Solano**”. For technical support, contact idevelopsupport@ucanr.edu).
- 5. Complete fingerprint background check – Live Scan – with the California Department of Justice.** Complete at any location that provides Live Scan. Fees vary between \$20 and \$60 depending on the provider. TruScan Fingerprinting Services is no or low cost. Ask your 4-H Club Leader or Volunteer Enrollment Coordinator which location they recommend.
 - Visit this link and select "Solano County" to review local Live Scan locations:
<https://oag.ca.gov/fingerprints/locations>
 - Email: mtryan@ucanr.edu to receive the appropriate LiveScan Form for you.
- 6. The application is reviewed by the Regional Program Coordinator.** If approved, notification will be sent from ZSuite.

Until your enrollment is approved, you are not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties.

University of California Cooperative Extension, Sonoma County
(707) 389-0643 or mtryan@ucanr.edu | <https://solano4h.ucanr.edu/>

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