



**University of California**  
**Agriculture and Natural Resources**

**Cooperative Extension**  
**San Joaquin County**

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 <First name> <Last name>  
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June 4, 2012

Dear <First name> <Last name>,

My name is Michelle Leinfelder-Miles, and I am the new Delta Crops Resource Management farm advisor with UC Cooperative Extension. I am writing to introduce myself, describe this position, and get your feedback on how I can best serve **you** as a new farm advisor. You are receiving this letter because I thought you would be interested in receiving information about my program.

I previously wrote an article introducing myself for the San Joaquin County Field Notes newsletter, which is available online. I grew up east of Stockton, where my family has been farming for six generations, and I attended UC Davis and Cornell University. Throughout my education and experiences, I have appreciated the role of Cooperative Extension in addressing the needs of communities.

The farm advising position that I have assumed is a new position that serves the Delta region of San Joaquin, Sacramento, Yolo, Solano, and Contra Costa counties. In the future, I will be conducting practical agricultural research projects and providing education material in the form of workshops, printed publications, and online media. To do my job well, however, I need **your** help.

I would appreciate if you could verify your contact information, accepting my apologies for incorrect information, and provide me with your email. Providing your email will also subscribe you to my electronic newsletter. You can do this in one of three ways:

1. Go online, and use this link: <http://ucanr.org/subscribedelta>
2. From your smart phone, scan the QR code below. (You must have a QR code reading app.)
3. Send me an email, providing me with your first name, last name, farming operation or affiliation, and any corrections to your address.

Knowing your email will help me reach out to you. I will not spam your inbox or give your email address away. If you do not use email, then I will continue to communicate with you via postal mail.

If we haven't yet met, I look forward to meeting you soon and learning about **your** research and educational needs. In the meantime, thank you for your time.

*Michelle Leinfelder-Miles*

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